

January 9, 2025, East Knox Elementary, 6 pm

A. Call to Order

The President, Ms. Bush, called the meeting to order.

B. Roll Call

President called the roll:

Ms. Lindsay Bush, here
Mr. Larry Campbell, here
Mr. Alan Huffman, here
Mr. Randy Reese, here
Mrs. Kathy Tate, here

C. Approval of the Agenda

Recommendation to approve the agenda as presented.

25-012 MOTION TO APPROVE THE AGENDA AS PRESENTED

Mrs. Tate moved and Mr. Reese seconded the motion to approve the agenda.

Roll call: All Present-Yes. Motion carried.

D. Public Participation

Please see Board Policy #0169.1

- Rebecca Nourse – Gift presentation to the board for Board Appreciation Month.

E. Treasurer Report

- Financial Update
 - Revenues are up \$1.5 million compared to last year through the month of December.
 - Tax receipts are up \$1.3 million from last year. We will start receiving advances in January.
 - Interest earnings are up \$134,000 for the year.
 - Expenses were \$757,000 higher for the entire year.
 - Salaries are up \$298,000 and benefits are up \$236,000 through 1/2 of the year.
 - PI Funds
 - Over \$750,000 balance at the end of December (\$200,000 lower than last year), but double the projected cash balance in the capital improvement plan due to the excess elementary PI funds
- Conflict of Interest Form-needs completed and turned into me
- Bond Rating Review- had meeting with reviewer at Standard and Poor's in December and anticipate a favorable rate change due to our financial stability. This report will be released Monday.
- Next month
 - Athletic Budget Information
 - Roofing project- \$480,162 for the project. Everything under review with our construction legal counsel.

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- Approximately \$212,000 to come from 004 Capital Project remaining funds and other \$268,000 from general fund
- Flooring project- will review next week, but received proposal for \$169,000 to finish all flooring updates in both buildings.

F. Treasurer Recommendations

Recommendation to approve the minutes from the December 12, 2024 regular board meeting.

Recommendation to approve the December 2024 Financial Report as presented.

Recommendation to accept, with appreciation and gratitude, the following donations as listed:

Anonymous	\$270	East Knox FFA
Mitchell and Jayme McDonald	\$100	Elem. Student Activities
J & A Elliott, LLC, (Ron & Josh Elliott) in memory of Dale Grassbaugh	\$500	East Knox FFA

25-013 MOTION TO APPROVE THE ABOVE RECOMMENDATIONS

Ms. Bush moved and Mrs. Tate seconded the motion to approve the above recommendations.

Roll call: All Present-Yes. Motion carried.

G. Building Reports

- Elementary
 - Mrs. Gilbert and Mrs. Noll presented on 3rd grade writing development process.
 - Mrs. Doolittle & Mrs. Moreland discuss the review of curriculum selection and purchasing process for new K-6 reading materials.
 - Selection down to two products and piloting in the classroom now.
 - Public review of curriculum was today and again on January 30, 2025.
- Jr./Sr. High School
 - Cody Reese discussed January 17th P.D. day for staff, will work on Mastery Connects implementation.
 - Review of FFA accomplishments.
 - Winter parent-teacher conferences coming up.
- Athletic Updates – Scott Brickner

H. Superintendent Report and Board Discussion

- School Board Recognition Month from OSBA
- Discussion on Career Pathways and Exploration

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- Ariel Atkinson – Student Board Representative
 - Accomplishments
 - December 17th Christmas Concert
 - Blood Drive held today

I. Superintendent Recommendations

Recommendation to approve the Strategic Planning Proposal as presented from OSBA for a cost of \$12,000 plus mileage.

Recommendation to approve the Services Agreement for Special Duty Contract from the Knox County Sheriff Daniel J. Weckesser for January 1, 2025 through December 31, 2025, \$50 per hour, per officer.

Recommendation to approve the contract as presented with Knox Area Transit to provide transportation as needed.

Recommendation to approve the OSBA Renewal Membership for 2025 for \$4,745.

Recommendation to approve a contract for transportation services with Shannon Fair to transport a student to East Knox JR/SR High at a rate of \$7.00 per day for the remainder of the 2024-2025 school year retroactive to December 18, 2024 due to transportation being impractical by the district in accordance with ORC 3327-01 and State Board Standards Edb-917.02.

Recommendation to approve the presented Client Services Agreement with ProCare Therapy for music therapy for a student at a rate of \$105 per hour.

Recommendation to approve the Notice of Federal Interest regarding the East Knox Elementary Addition at 23081 Coshocton Road, Howard OH 43028, that was partially funded with ARP ESSER funds and further authorize the Treasurer to file the Notice of Federal Interest with the Knox County Recorder prior to the January 25, 2025 deadline.

Recommendation to approve the services order form from Instructure, for Mastery Connect, for a cost of \$13,480 for the period of January 1, 2025 through June 30, 2026.

25-014 MOTION TO APPROVE THE ABOVE RECOMMENDATIONS

Mr. Reese moved and Mr. Huffman seconded the motion to approve the above recommendations.

Roll call: All present – Yes. Motion carried.

J. Personnel—(Subject to proper placement on the salary scale, contingent upon favorable report from the BCII/FBI, and receipt of proper certification.)

Recommendation, under ORC 3319.031, that the Board re-employ the District Treasurer, Jessica Busenburg, for a term effective August 1, 2026-July 31, 2031 in accordance with the previously distributed employment contract, Step 13, per the previously board approved salary scale.

Recommendation to hire Skii Fortune as a custodian on a one-year limited contract for the remainder of the 2024-2025 contract year beginning January 2, 2025, at an hourly rate of \$18.28, Step 5.

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Recommendation to approve event ticket taker pay for 2025 as \$50 per event and game manager pay as \$65 per event. Payment is deducted from the athletic fund.

Recommendation to approve the following additional sub teachers for 2024-2025 school year from the Knox ESC board approved list:

Sara Lerner
Kevin Bullock

Pay stipends to the following teachers for Spring 2024 cooperative teacher work (cost reimbursed by MVNU):

Mandy Todd - \$35.00
Leslie Gilbert - \$35.00
Rebecca Gaines - \$35.00
Gage Steinmetz - \$35.00
Leah Gatton - \$35.00
Lauren Mohnasky - \$35.00
Helsa King - \$35.00
Megan Bullock - \$50.00
Rebecca Dangerfield - \$70.00

Recommendation to move Ronald Fannin from MA to MA+15, Step 10 due to proof of completion of additional coursework.

25-015 MOTION TO APPROVE THE ABOVE RECOMMENDATIONS

Mr. Campbell moved and Ms. Bush seconded the motion to approve the above recommendations.
Roll call: All present – Yes. Motion carried.

Recommendation to move Jessica Busenburg to step 13 on the board approved Administrative Salary Scale effective January 1, 2025.

25-016 MOTION TO APPROVE THE ABOVE RECOMMENDATION

Mr. Reese moved and Ms. Bush seconded the motion to approve the above recommendation
Roll call: All present – Yes. Motion carried.

K. Adjournment

Recommendation to adjourn the meeting at 7:43 p.m.

25-017 MOTION TO ADJOURN THE MEETING

Mr. Huffman moved and Mrs. Tate seconded the motion to adjourn the meeting at 7:43 p.m.
Roll call: All Present-Yes. Motion carried.

L. Visitors

Becky Nourse

President

Treasurer