

**Tentative East Knox Local School District Plan to Reopen  
Public Emergency Levels**

Level 1	Level 2	Level 3	Level 4
Public Emergency Active Exposure and Spread	Public Emergency Increased Exposure and Spread. Exercise High Degree of Caution	Public Emergency Very High Exposure and Spread. Limit Activities as Much as Possible	Public Emergency: Severe Exposure and Spread. Only Leave Home for Supplies and Services.

As of today, Knox County is currently at Yellow Level 1 regarding the state’s Risk Level Guidance. If we remain Level 1 or Orange Level 2 as a county, East Knox Local Schools plans to open fully this Fall with safety precautions in place. We consider this Green = Go!

If the county moves to Red Level 3 we will go to our Red Phase, which is a Remote learning plan. Students will not be in the building. Staff will report to the building.

If Knox county goes to Purple Level 4 we will close the school building and have remote learning from home.

*If families elect not to send children back to school in person and would like to choose full time online learning for their child the student will be enrolled for a full semester commitment.*

**Constants**

While we hope to open in Yellow or Orange, we must be ready to transition to Red at any time. This requires us to shift to a new, more fluid way of doing school. Our goal is for every child grade KG-6 to use their assigned Chromebook or iPad. Students K-2 will be using iPads. These devices will be sent home during the Red phase if needed. Families who prefer to use their own devices may continue to do so for online learning at home. We have streamlined our online access to educational programs through a site called Class Link that can be used on any device. It is a one stop hub for all our online tools and will function as a student’s online backpack for each class.

**Green-Orange-Red Phases**

School Day	GREEN	YELLOW	RED
<b>Bussing</b>	Loading will be back to front. Families sitting together when possible. Masks required. Temp	Loading will be back to front. Families sitting together when possible. Masks required. Temp	NA, busses will bring food deliveries like this past spring.

	taken at home before getting on bus.	taken at home before getting on bus.	
<b>Breakfast &amp; Lunch</b>	Grab & Go, Students will be eating in classroom or cafeteria by Grade Level. Grade levels will alternate by weeks to eat in Cafeteria. To ensure social distancing. Note: Sixth grade students will always eat in cafeteria. Masks will be required until they are consuming food.	Grab & Go, all elementary students eat in Classrooms,	Meal delivery, pre-orders required.
<b>Masks in school</b>	Ohio Department of Health Guidelines will be followed.	Ohio Department of Health Guidelines will be followed.	Ohio Department of Health Guidelines will be followed.

<p><b>Temperature Taking</b></p>	<p>Individual should self-monitor for symptoms: Check temperature before going to school, Watch for fever over 100°F, cough, or shortness of breath, or other symptoms of COVID. If no symptoms after 14 days, individual may return to school.</p>	<p>Individual should self-monitor for symptoms: Check temperature before going to school, Watch for fever over 100°F, cough, or shortness of breath, or other symptoms of COVID. If no symptoms after 14 days, individual may return to school.</p>	<p>NA</p>
<p><b>Hand-washing/ sanitizing</b></p>	<p>Students are encouraged to wash their hands frequently and to utilize hand sanitizer as much as possible.</p>	<p>Students are encouraged to wash their hands frequently and to utilize hand sanitizer as much as possible.</p>	<p>NA</p>
<p><b>Attendance</b></p>	<p>Current attendance rules in place and follow Ohio Department of Education Guidelines.</p>	<p>Adhere to Remote Learning Attendance Guidelines.</p>	<p>Adhere to Remote Learning Attendance Guidelines.</p>
<p><b>Social Distancing</b></p>	<p>3-6 feet where possible, especially in common or shared spaces: i.e. cafeteria, library.</p>	<p>6 feet at all times including shared spaces and classrooms</p>	<p>NA</p>

## **Facility Preparations**

Updated Cleaning protocols are in place for the building and grounds

Increased signage will be installed within the building

We have purchased PPE & reviewed social distancing needs and space usage

Library use will be based on a schedule set by the librarian

Hand sanitizers are being installed in several locations

We need to teach protocols to students in regard to restroom use, locker visits, hallway usage, lunch areas and basic overall Social Distancing.

Clear barriers are being installed to protect staff and students

## **When should staff come to school or stay home based on symptoms? When should students come to school or stay home based on symptoms?**

Individual must stay home until 14 days after last exposure

## **What should staff and students do if they are sick?**

Stay home until symptom free for 48 hours.

## **What if a student or staff member becomes ill while at school?**

They will be assessed by the nursing staff to determine symptoms. The determination as to whether an individual will be sent home will be made at this time.

## **When can an individual return after COVID illness?**

They are free of fever (without the use of medication) and symptom free for at least 48 hours

If testing is readily available, individual with a COVID+ test but no symptoms may return to school after all of the following has occurred:

They continue to have no symptoms

10 days have passed since the positive test.

Your local health department has released you to return to work or school.

**Note:** The local Health Department in cooperation with school employees will inform staff and families of students who have had close contact with a diagnosed COVID+ individual (while maintaining confidentiality consistent with applicable state and federal law) to stay home and self-monitor symptoms.

**Where will sick students or staff be held until they leave the school?** All sick students will be held in the clinic or other authorized quarantined areas. Students being sent home for symptoms **MUST** be picked up within 30 minutes of being contacted by the school via Class Dojo or Phone call.

**Will the nurse/aide go to students instead of the students coming to the office?** The raveling of students to the clinic or the nurse going to the student in the classroom, will be handled on a case by case basis and will be at the discretion of the health consultant.

### **Communications to Staff**

Email, Remind 101 and ClassDojo via Classlink Portal

### **Communications to Parents**

ClassDojo via Classlink Portal

All Call System

### **Visitor Procedures**

No visitors for the foreseeable future. This will be reevaluated on an on-going basis.

### **Student Entrance and Exit**

Students must enter through the Main Front doors in both buildings.

East Hallway Doors in the Elementary School.

### **Parent Entrance**

Main Front Doors

### **Staff Entrance**

Main Front Doors

East Doors

Back Doors by Service Entrance

### **Daily Student Mobility**

#### **K-3 Students**

Remain in Classroom as much as possible.

Restroom visits will be scheduled if possible.

#### **4-12**

Teachers will rotate, to minimize mobility and mixing of population and potential spread of germs.

Restroom visits will be scheduled if possible.

## **Recess Sessions**

Play Areas will be designated by Grade levels

Example: First Grade Students in Playground – Second Grade Students will be in front of building on blacktop

Masks will be required when students are unable to maintain a social distance of 6 feet.

Social Distancing will be observed.

Masks must be worn when re-entering the building.

Playground areas will be sanitized daily

## **Curriculum and Assessment**

Google Grade Level Landing pages will be used to get students to the online platforms they need to utilize for online learning.

Google Classroom, Google Sites, Class Dojo

## **Social and Emotional Learning Supports**

*BHP will continue to work alongside our district to provide the necessary services for the elementary building.*

## **Student Discipline**

*As masks are mandated by the state of Ohio, we ask each student to comply with this regulation.*

## **Enrichment Activities**

*We will not be having any school sponsored Field Trips for at least the first semester, if not all school year, out of concern for the safety of our students and staff.*

## **Human Resources**

*Parents can communicate with teachers via school email, Class Dojo, phone calls.*

*Administrators can be contacted via email and phone calls.*

## **Information Technology**

Chromebooks only go home at the initiation of the Red Phase.

Students will access instructional applications via the Classlink Single Sign-On Portal, Google Landing page, Google Classroom, Google Sites.

**Student Arrival**

Students in K-3 will go directly to their classroom.

Students in 4-12 will go to the kitchen to pick up their breakfast and the report to their classrooms.

Grab and go breakfasts will be eaten in classrooms.

**Main Office Visit Procedures.**

Parents will only enter air locks closest to the Main office for dropping off materials, picking up students at ALL buildings, secretaries buzz in only that first door.

The Junior High/High School Office can be reached at 740-599-7000, Ext. 2002.

The Elementary Office can be reached at 740-599-7000, Ext. 3002.