

# East Knox Local School District

## Job Description

**Title:** Teacher

### QUALIFICATIONS

1. Holds appropriate Ohio Teacher Certification or Licensure.
2. Ability to communicate with students and provide a variety of planned learning experiences.
3. Ability to structure a physical classroom environment conducive to learning.

**REPORTS TO:** Building Principal

**EVALUATION:** Annually by the Building Principal.

### JOB GOALS:

Provide leadership to students as they progress toward the fulfillment of their academic goals in a school setting that promotes intellectual, emotional, psychological, and physical well-being and maturity.

### DUTIES:

#### General

- Implements board of education and administrative policies, rules, regulations, and directives.
- Demonstrates professional growth.
- Appropriately utilizes standardized test results.
- Positively contributes to the welfare of the district.
- Effectively utilizes special personnel.
- Takes all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
- Maintains accurate, complete, and correct records as required by law, district policy, and administrative regulations.
- Effectively completes other duties and responsibilities as assigned.

#### Preparation/Lesson Design

- Develops lesson plans that support course of study objectives, address student's potential and individual needs.
- Effectively utilizes elements of lesson design.
- Appropriately plans for assessment activities.

Employee Signature & Date \_\_\_\_\_

- Appropriately plans for student intervention.

## **Curriculum**

- Demonstrates knowledge of subject matter.
- Teaches to course of study objectives

## **Instruction**

- Provides opportunities for students to utilize higher order thinking skills.
- Effectively uses teaching tools and resources.
- Effectively applies principles of learning.
- Effectively uses a variety of instructional techniques.

## **Classroom Management**

- Maintains positive control of the classroom.
- Maintains positive rapport with students.
- Effectively manages class time.
- Demonstrates flexibility in adapting to changes in schedule and plans.

## **Student Achievement**

- Appropriately monitors student progress.
- Enables students to achieve to their potential.

## **Professional Relations**

- Maintains a positive working relationship with school personnel.
- Maintains an effective working relationship with parents.
- Maintains an effective working relationship with the school system.

## **Personal Characteristics**

- Communicates clearly both orally and in writing with all segments of the school community.
- Maintains appropriate professional appearance.

## **Terms of Employment**

- Salary and work year as well as terms and conditions of employment to be determined by the East Knox Local Board of Education in accordance with the Ohio Revised Code and the negotiated agreement.