

Transportation Rules

Bus Route Pick-up and Drop Off Rules
Parents must designate one pick-up and one drop-off location where your child(ren) will be picked up and dropped off each day of the week. These can be two different locations for morning and afternoon. For example, your student gets on the bus at home every morning and dropped off to a babysitter every day in the afternoon. We cannot drop off/pick up students at multiple locations throughout each week. We understand shared parenting situations and will continue to adhere to those custody arrangements. We also understand that there are times where things happen and unforeseen changes occur. We will work with you where we can on a case-by-case basis where needed. Please feel free to contact Transportation Supervisor Angela Wells at (740) 599-7000 x1016 with any questions.

ONLY COMPLETE THIS FORM IF: The Student is not being picked-up/dropped-off at their Primary Residence
(Completed forms may be turned into the building office. Please allow 1-week prior notice to process form)

PRIMARY RESIDENCE For School Year: _____

Name of Student _____ Birth Date _____ Grade _____

Name of Parent/Guardian _____

Street Address _____ City _____ Zip Code _____

Dad's Home Phone _____ Mom's Home Phone _____

Dad's Work Phone _____ Mom's Work Phone _____

Dad's Cell Phone _____ Mom's Cell Phone _____

The student will be: picked up _____ dropped off _____ at the **PRIMARY** (above address) on the following days:
_____ Mon _____ Tue _____ Wed _____ Thur _____ Fri

ALTERNATE PICK-UP/DROP OFF ADDRESS LOCATION

Name _____ Phone Number _____

Alternate person is? Babysitter _____ Relative _____ Other _____ (please describe)

Street Address _____ City _____ Zip Code _____

The student will be: picked up _____ dropped off _____ at the **ALTERNATE** on the following days:
_____ Mon _____ Tue _____ Wed _____ Thur _____ Fri

Emergency Contact _____ Phone _____ Cell _____ Work _____

Relationship to Parent/Guardian? _____

(Parent/Guardian Signature) **(Date)**

*****Office Use Only*****

_____ Approved _____ Denied

(Transportation Coordinator Signature) **(Date)**

