

East Knox Local School District
Board of Education Meeting Agenda

REGULAR MEETING

Thursday, October 14, 2021 at 6:00 p.m.

East Knox Elementary Cafeteria – Public Welcomed

This is a public meeting of the East Knox Board of Education for the purpose of conducting the School District’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

Board Members

Matt Schwartz, President
Derrick Steinmetz, Vice-President
Lindsay Bush, Member
Larry Campbell, Member
Kathy Frere, Member

I. Call to Order

The President calls the meeting to order and leads in the Pledge of Allegiance.

II. Roll Call

The President calls the roll.

___ L. Bush
___ L. Campbell
___ K. Frere
___ M. Schwartz
___ D. Steinmetz

III. Approval of the Agenda

Recommendation to approve the agenda as presented.

___ L. Bush
___ L. Campbell
___ K. Frere
___ M. Schwartz
___ D. Steinmetz

IV. Public Participation 20 minutes' public participation period (maximum time):

1. Public participation shall be permitted at the discretion of the presiding officer.
 2. The Board requires that public participants be residents of this District, an employee of this District, or anyone having a legitimate interest in the action of the Board.
 3. Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address, and group affiliation if appropriate.
 4. All statements shall be directed to the presiding officer. No participant may address or question Board members individually.
 5. Each participant shall be limited to three minutes.
 6. The presiding officer may:
 - prohibit public comments that are frivolous, repetitive, and/or harassing;
 - request any individual to leave the meeting when that person does not observe reasonable decorum;
 - request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - call of a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
 - waive these rules with the approval of the Board when necessary for the protection of privacy of the efficient administration of the Board's business.
- Ron Fannin
 - Danielle Dawson
 - Rowan Rine
 - ***Judy Carmony - support mask mandate***

V. Board Recommendations

Recommendation to return to the mask optional policy that was in place on August 17, 2021.

____ L. Bush
____ L. Campbell
____ K. Frere
____ M. Schwartz
____ D. Steinmetz

VI. Treasurer Report

- Financial Update

VII. Treasurer Recommendations

Recommendation to approve the minutes from the board meeting on September 9, 2021.

Recommendation to approve the month-end Treasurer's Report for September 2021.

Recommendation to accept the donation of a Kawai Digital Piano from Denise Opfer to the East Knox Music Program. Estimated value is \$200.

Recommendation to approve the following budgetary amendments:

200	Student Activity	\$ 7,600.00
507	ESSER	201,011.10
516	IDEA	22,681.67
572	Title I	79,136.26
584	Title IVA	1,953.85
590	Title IIA	21,951.60

____ L. Bush
____ L. Campbell
____ K. Frere
____ M. Schwartz
____ D. Steinmetz

VIII. Superintendent Report

- District Update
 - Financing Options for an Elementary Addition Project

IX. Superintendent Recommendations

Recommendation to approve the final reading of the updates/revisions of the following Neola Board Policies:

po0169.1 Public Participation at Board Meetings
po1530 Evaluation of Principals and Other Administrators
po1617 Weapons
po2271 College Credit Plus Program
po2370.01 Blended Learning
po3217 Weapons
po4217 Weapons
po5111 Eligibility of Resident/Non-Resident Students
po5111.02 Educational Opportunity for Military Children
po5200 Attendance
po5336 Care of Students with Diabetes
po5350 Student Mental Health and Suicide Prevention
po5464 Early High School Graduation
po5516 Student Hazing
po5630.01 Positive Behavior Intervention and Supports and Limited Use of Restraint and Seclusion
po5722 School-Sponsored Publications and Productions
po6114 Cost Principles – Spending Federal Funds

po7300	Disposition of Real Property/Personal Property
po7450	Property Inventory
po8330	Student Records
po8400	School Safety
po8462	Student Abuse and Neglect
po8600	Transportation
po8651	Non-routine use of School Buses
po8740	Bonding
new po#	Graduation Requirements for the Class of 2022
po8450.01	Protective Facial Coverings During Pandemic/Epidemic Events
po5611	Due Process Rights

Recommendation to approve the contract with Carson Fence for new fence behind the East side of the baseball field on the property line. Cost \$4,671 to be paid from Permanent Improvement Funds.

Recommendation to approve the following student activity groups for trash clean up after football games at \$100 per game for a total of \$200 to each group:

Cheerleading
Yearbook

Recommendation to approve Potential Change Item EC037 from Elford for Additional Area A Exterior Improvements \$82,600.33

Recommendation to approve EC045 Furniture Allowance Credit from Elford, Inc. for \$-575,732.03.

Recommendation to approve the purchase of loose furnishings from Martin Public Seating for the 7-12 building for \$529,998.01. Purchasing is being done through state term pricing through DAS State Purchasing Cooperative.

Recommendation to approve the service agreement for educational services with Boundless Behavioral Health Inc. effective for the 2021-2022 school year retroactive to August 10, 2021 for a monthly cost of \$5,397.

Recommendation to approve the following resolution:

**DESIGNATING AUTHORIZED REPRESENTATIVE FOR CONSTRUCTION
AND DELEGATING AUTHORITY TO MAKE PROJECT DECISIONS**

The Superintendent is designated as authorized representative to act on behalf of the Board for construction of the Elementary Addition Project to serve as educational space and delegating authority to make decisions required for the project, including change orders.

Rationale:

1. It is in the Board's best interest to designate an authorized representative (1) to oversee the design, preconstruction, and construction of improvements and

- to work with governmental agencies having jurisdiction over the project and (2) to delegate authority to make decisions on behalf of the Board during pre-construction, design, and construction of the project, including approval of change orders and on-going project issues.
2. Having a designated representative with authority to make decisions will allow the design and construction of the project to proceed with minimal delay, which will help control costs and maintain the project schedule.
 3. The Superintendent and Treasurer have been involved with developing the project scope and are familiar with the applicable legal requirements.

The East Knox Local School District Board of Education resolves as follows:

1. Based upon the recommendation of the Superintendent and information provided about the planned Elementary Addition Project, the Board designates the Superintendent as the Board's designated representative for the Project with authority to act on behalf of the Board to conduct business related to the Project and to take other actions required by the Board, including, but not limited to meeting with governmental agencies with jurisdiction over the project to address potential project issues, which could include but are not limited to zoning, utilities, and access to the site.
2. The Board further delegates authority to the Superintendent, working with the Treasurer, for approval of individual change orders for the work up to the amount included in the project budget for contingencies and for the purchase of insurance, establishment of bank accounts or other funds required for the project, and addressing other issues that arise related to the project. The Superintendent will coordinate with the Treasurer and legal counsel to follow the applicable requirements for the project and to prepare any required documents.

Recommendation to approve the following resolution:

**AUTHORIZING CONSTRUCTION MANAGER AT RISK SELECTION
PROCESS AND ESTABLISHING EVALUATION COMMITTEE**

The Superintendent recommends using the construction manager at risk project delivery method for the construction of the District's Elementary Addition Building Project (the "Project") and requests authority to undertake the statutory process to procure a construction manager at risk for the Project.

Rationale:

1. The Board has previously identified the need to construct certain improvements, including both new construction and renovations, to the East Knox Elementary School.
2. After reviewing the construction project delivery method options available to the District to construct the Project, the Superintendent recommends the construction manager at risk delivery method as the best approach.
3. The construction manager at risk project delivery method provides an opportunity to involve the construction manager at risk firm in the design of improvements, to then negotiate a guaranteed maximum price with the construction manager at risk for the work, and to approve the use of pre-qualified subcontractors by the construction manager at risk for the work, all of which is an open-book approach to pricing the work.
4. The construction manager at risk will be selected using the process provided by the Ohio Revised Code and Ohio Administrative Code: the District will first issue a Request for Qualifications; following review of the qualifications submittals, the Evaluation Committee will identify the top three most qualified firms; the District will then issue a Request for Proposals to the “short-listed” firms; following receipt of the firms’ proposals, the Evaluation Committee will interview the firms; the Evaluation Committee will recommend the firm providing the “best value”; and, finally, the Board will approve or reject the Evaluation Committee’s selection.
5. The Superintendent recommends the Evaluation Committee consist of the Superintendent; the Treasurer; Matt Schwartz, Board Member; Derrick Steinmetz, Board Member; and Mike Scott, Supervisor of Buildings and Grounds.

The East Knox Local School District Board of Education resolves as follows:

1. The Board expresses its intent to use the construction manager at risk project delivery method for the Project.
2. The Superintendent and Treasurer are authorized to work with legal counsel to undertake the required process and to bring a recommendation to the Board as to the best value CMR firm for the Project.
3. The Board approves an Evaluation Committee consisting of the Superintendent; the Treasurer; Matt Schwartz, Board Member; Derrick Steinmetz, Board Member; and Mike Scott, Supervisor of Buildings and Grounds.

Recommendation to approve the following Memorandum of Agreement with the East Knox Education Association regarding tutoring to address students' learning loss using ESSER III/ARP funds for the 2021-2022 school year.

This Memorandum of Agreement ("MOA") is entered into this 14th day of October, 2021, by and between the East Knox Local School District Board of Education ("Board") and the East Knox Education Association ("EKEA").

WHEREAS the Board and the EKEA are subject to a collective bargaining agreement, the effective dates of which are July 1, 2020 through June 30, 2023 ("Agreement");

WHEREAS the Parties have worked collaboratively and diligently to ensure an in-person learning environment for students and staff during the 2020-2021 school year and at the start of the 2021-2022 school year in accordance with health requirements;

WHEREAS the Parties have discussed the need to provide additional services to help students recover learning experiences and educational opportunities that may have been lost, disrupted, or diminished as a result of COVID-19.

WHEREAS the Parties desire to memorialize their agreement through the terms of this MOA.

IT IS NOW THEREFORE AGREED as follows:

1. During the term of this MOA, any member of the bargaining unit, as defined in Article I, Section 101 of the Agreement, who is requested by the Administration to provide tutoring during their preparation time, and agrees to provide such tutoring, shall be paid at the rate of Thirty Dollars (\$30) per hour, which shall be pro-rated for tutoring provided in increments of less than one (1) hour. The tutoring provided during this time shall be to help students recover learning experiences and educational opportunities that may have been lost, disrupted, or diminished as a result of COVID-19.
2. The term of this MOA shall be for the 2021-2022 school year only. After the 2021-2022 school year, the rate of pay for all tutoring services shall be as set forth in Article VI, Section 609 of the Agreement.
3. The Board and the EKEA further acknowledge, agree and understand that nothing contained herein shall be construed or utilized as "past practice" or "precedent setting" in any related or unrelated, current or future grievance, arbitration, litigation or matter of contract interpretation involving the Board and the EKEA.

4. Except as delineated above, this MOA does not alter, modify or change any existing provision of the Agreement currently in effect between the Parties. Should any provision of this MOA conflict with the Agreement, the provisions set forth in this MOA shall prevail. The provisions of the Agreement not addressed herein shall remain in full force and effect for the term of the Agreement and no other agreements shall serve to alter the provisions of the Agreement unless agreed to, in writing, between the parties hereto.
5. The EKEA, on behalf of itself and its members, agrees to waive any right to file a grievance or an unfair labor practice charge complaining of the facts and events that gave rise to this MOA. Nothing contained herein shall be construed as creating a reduction in salary for purposes of the 2022-2023 school year.
6. This MOA sets forth the entire agreement between the parties with respect to the terms set forth herein and supersedes all prior and contemporaneous agreements and understandings, express or implied, oral or written with respect to the terms set forth herein. This MOA may be modified, altered or amended only by written agreement of the parties.

____ L. Bush
 ____ L. Campbell
 ____ K. Frere
 ____ M. Schwartz
 ____ D. Steinmetz

X. Personnel *(Subject to proper placement on the salary scale, contingent upon favorable report from the BCII/FBI, and receipt of proper certification.)*

Recommendation to approve the following substitute teachers employed through the Knox County Educational Service Center for the 2021-2022 school year:

Michal Pfetscher
 Peggy Campbell
 Joshua Gardner
 Austin Miller
 Joshua Moss
 Cora Swank
 Sandra Mills
 Lyndsey Stiner
 Alex Barnard

Recommendation to approve Julie Borchers as a surrogate parent for the 2021-2022 school year.

Recommendation to approve the following supplemental contracts for the 2021-2022 school year:

<u>Supplemental</u>	<u>Coach/Advisor</u>	<u>Step</u>	<u>Amount</u>
Asst. Boys Basketball	Ronald Fannin	4	\$3,284
Asst. Baseball	Ronald Fannin	7	2,201
JH Girls Basketball	Joseph Totten	6	3,086
JH Boys Basketball	Curtis Belcher	0	2,742
Asst. Girls Basketball	Ronald Looney	7	3,383

Recommendation to approve supplemental payments of \$750 to each of the following LPDC members for the 2021-2022 school year:

Melissa Moreland
Cody Reese
Helsa King
Megan Moledor

Recommendation to move Tyler Sabo from BA/150 to MA, Step 5, \$44,895 effective from the beginning of the 2021-2022 school year due to proof of requirements.

Recommendation to approve Stephanie Whitesel as District Testing Coordinator not to exceed 52 hours for the 2021-2022 school year at \$20 per hour.

Recommendation to employ Crystal Smarr on a one-year limited teaching contract, BA, Step 0, \$37,321 prorated from October 15, 2021 (prorated salary is 148 days, \$30,019 to the end of the teacher contract year.)

Recommendation to increase non-teaching employee substitute and extra time rate of pays to the following effective January 1, 2022 to better align with the Ohio minimum wage increase:

Substitute cook, aide, and secretary- \$10.00 per hour
Substitute Custodian- \$11.50 per hour
Substitute Bus Driver- \$13.00 per hour
Extra trip bus driver- \$11.50 per hour

Recommendation to increase substitute teacher pay to \$90 per day for a regular substitute and \$110 per day for a long term substitute effective October 15, 2021.

Recommendation to approve the following Mount Vernon coaches as volunteers for the 2021-2022 season:

Nate Cornell – Wrestling
Kevin Steel – Swimming

Recommendation to authorize the treasurer to pay teachers for tutoring services during their preparation time at a rate of \$30 per hour (pro-rated for increments less than one hour) using ESSER III funds for the 2021-2022 school year beginning October 18, 2021.

Recommendation to approve Tisha Melick as an after-school tutor for the 2021-2022 school year.

- L. Bush
- L. Campbell
- K. Frere
- M. Schwartz
- D. Steinmetz

Recommendation to approve supplemental payment of \$750 to Keri Campbell as an LPDC member for the 2021-2022 school year.

- L. Bush
- abstain L. Campbell
- K. Frere
- M. Schwartz
- D. Steinmetz

XI. Adjournment

Recommendation to adjourn the meeting.

Time: _____

- L. Bush
- L. Campbell
- K. Frere
- M. Schwartz
- D. Steinmetz